

Action Items (Agenda 8)

2017 Meeting Schedule/Location (Agenda 8.a)

Mr. Wilbrink, seconded by Mr. Ackerman, moved to approve Agenda 8.a.

Approval of 2017 Meeting Schedule/Location—that the NIESA Board move to approve the 2017 Meeting Schedule/Location schedule, as presented.

Ayes: 7

Nays: 0

Motion carried.

Director Evaluation Procedure (Agenda 8.b)

Mr. Ackerman, seconded by Mr. Griffes, moved to approve Agenda 8.b.

Approval of Director of Evaluation Procedure—that the NIESA Board move to approve the Director Evaluation Procedure.

Ayes: 7

Nays: 0

Motion carried.

Discussion (Agenda 9)

Auditor Contract—Auditor, David E. Hadrill, P.C., Certified Public Account's proposal for the audit and related services for the year ended December 31, 2016 for a fee of \$6,485 and for years ended December 31, 2017 and 2018 with the fee to increase for inflation approximately \$6,675 and \$6,875 respectively. The board would like a guaranteed contract from Auditor Hadrill. Mr. Ackerman will follow up with Auditor Hadrill to secure a guaranteed contract. It is recommended this item be brought back for board action at the December 2017, NIESA board meeting.

Snow Removal Contract—Mr. Pollok shared NIESA will need a contract in place for snow removal. The contract should include the service fee and cost for salt, etc. Director Yanz will follow up to secure a contract. It is recommended this item be brought back for board action at the December 2017, NIESA board meeting.

Millage Break Down—Millage renewal Question/Northeast Ingham Emergency Service Authority: Shall the Northeast Ingham Emergency Service Authority tax, set to expire December 2017, of 1.25 mills (\$1.25 per \$1,000 of taxable value) on all of the taxable property within the limits of the Authority, reduced to 1.1826 mills (\$1.1826 per 1000 taxable value) by the required millage rollbacks, be renewed at and increased up to the original voted 1.25 mills (\$1.25 per \$1,000 of taxable value) and levied for 15 years, 2018 through 2032 inclusive, for the purpose of funding emergency services, which, when levied in 2018, would raise an estimated \$688,000 in the first year the millage levied. There were eight (8) precincts with an overall average voter turnout of 74.43% which resulted in a millage renewal!

Reports (Agenda 10)—the following reports are included in tonight's Agenda Packet:

Treasurer (10.a) – Mr. Ackerman had nothing additional to report.

Committees (10.b)

Finance Report—No report.

Personnel Committee—Mr. DeForest will resign his position from NIESA effective tonight (11/7/16). Chairman Pollok appreciates the stability Mr. DeForest provided with the absence of the Finance Chair, Director, and Secretary he really came through when NIESA needed it the most.

Department Heads (10.c)—Enclosed

- Billing Department, monthly report
- NIESA Education monthly report from Paula M. Curtis
- NIESA EMS, monthly report from EMS Supervisor Davis
- Leroy Township Fire Department, monthly report from Assistant Chief Rod Pfiester
- Williamston Fire Department, monthly activity report from Fire Chief Siegel

Director (10.d)—Mr. Yanz provided a November 2016 Monthly report including Administrative, Operations, Training, Grants, Personnel, and Other items. Mr. Yanz highlighted the following: Chief House submitted his retirement letter effective 10/31/2016 and Rod Pfiester was named Assistant Chief for the interim. The new

Ambulance was ordered, \$3,000 less than original price and hoping to have by first of year. NIESA Ambulance and Fire have been busy the month of October dealing with an ambulance that was hit and damaged on way back from a hospital run. Dealt with a double fatal on Meridian Road and attended to lots of transports over the month. New extrication equipment purchased by ADM. Training—offered a really good class on cordless equipment and rescue. Debrief of accidents—Jeremy Wicks and Pastor Bradshaw have offered to assist medics in this area of support.

Public Comment (Agenda 11)—None

Association Member Comments (Agenda 12)—John Bisard shared the Annual Christmas Tree Sale is coming up and the trees are expected to be picked up November 18th or 19th. Wanda Bloomquist request a flyer be made available to put out to residents.

Board Member Comments (Agenda 13)

Mrs. Bowden Whelton thanked Mr. Ackerman for ensuring the Millage Renewal information was placed in the Village Newsletter. Mr. Ackerman responded Leroy Township does a nice job with putting things on Facebook and he will pass the compliment on to Jamie. Mrs. Bowden Whelton would like to see Williamston be more proactive in getting information out to residents and shared John Bisard has helped get things on Facebook but more needs to be done in this regard.

Mr. Diederich thanked Mr. DeForest for his service on NIESA's Personnel Committee and for his work on the Standard Operating Procedures (SOPs). It was appreciated.

Mr. Diederich also shared St. Mary Church has scheduled a Blue Mass to be held January 22nd at 8:30 AM in honor of first responders.

Mr. Pollok shared Mr. Griffes will be leaving the NIESA Board after the December meeting and, his many years of service, have been appreciated.

ADJOURNMENT (Agenda 14)

Mr. Hayes, seconded by Mr. Ackerman, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Scott Diederich, Secretary
NIESA Board