

October 6, 2011

The October 6, 2011 meeting of the NIESA Board was called to order at 7:04 pm by the Chairperson Charles Galbreath.

Voting Members Present: E. Griffes, R. Cole, L Wittrup, R. Hayes, R. Pollok, R. Lillywhite, C. Galbreath

Non-Voting Members Present: R. Hanna

EMS/ Fire Personnel Present: S. Davis, B. Siegel, M. Flynn

Other: F. Wilbrink

Guests: None

Consent Agenda (Agenda I):

- Minutes to the September 1, 2011 Budget Hearing*
- Minutes to the September 1, 2011 Regular Meeting*
- Operations Checking Account Summary September 2011*
- Operations Budget through September 2011*
- Building & Equipment Budget through September 2011*
- Capital Projects Budget through September 2011*

Motion by Mr. Cole to accept the Consent Agenda as presented, seconded by Mr. Lillywhite.
Motion carried.

Public Comment (Agenda II):

None at this time.

Leroy Township Fire Building Project (Agenda III-A)

Chief Flynn advised Laux had been out to work on the last punch list. He stated they did not level the ground around the generator. They sprayed to kill the weeds, then spread grass seed but did not level the ground. They had someone out to fix the backflow device. Chief Flynn stated had slowed the leak, but it is still leaking slightly. They also came back out to fix overhead door number 8. They have trouble with the door when it gets wet it won't operate, so they adjusted the sensors.

Discussion followed.

City of Williamston- Backflow Prevention Device (Agenda III-B):

Mr. Galbreath advised that Mr. Wittrup had assisted with getting a meeting set up between the City of Williamston, NIESA, and Hydro Design regarding the backflow device. They will be meeting tomorrow at 1:00 pm at the NIESA office.

Discussion followed.

Fire Service Billing Review (Agenda III-C):

Mr. Galbreath advised he had redistributed the Billing Ordinance to the Finance Committee, and they will be meeting at the end of the month to discuss the ordinance.

Williamstown Township Hazmat Incident (Agenda III-D):

Mr. Galbreath stated he, Chief Siegel, Ernie Gaffner-Williamstown Township Clerk, Jim Benjamin- Ingham County Road Commission, Sergeant Robert Ott- Ingham County Sheriff Department, and a representative from Shroyer's met a couple of weeks ago to discuss the Hazmat incident.

They had a good discussion, and Mr. Benjamin stated he could see where it may be Ingham County Road Commissions responsibility. Mr. Galbreath did provide Williamstown Township and the Road Commission with a copy of the grant information.

At the end of the meeting it was left that Williamstown Township would be taking the information to the Road Commission meeting on September 27th and present their case for the Road Commission to take responsibility.

Discussion followed.

Mr. Hayes had an update on the matter. He stated he spoke with Mr. Gaffner and the Ingham County Road Commission had accepted responsibility for the charges incurred and would be paying the expenses. Then they would submit for the grant funds for reimbursement. Discussion followed.

Mr. Lillywhite asked if Shroyers were happy with the outcome. Mr. Galbreath thought Shroyers were happy with the outcome.

New Business (Agenda IV):

Nothing at this time.

Treasurer Report (Agenda V):

Mr. Hanna advised there were several large expenses this past month. They included payment for the installation of the snow guards at Williamston location, and \$7,900 for the repairs to the ladder truck. Discussion followed.

Mr. Cole questioned the expense of \$500 for 5 needles. Ms. Davis advised the needles were for the easy IO device which is for starting IV's into the bone. The needles for the device cost \$100 a piece. Discussion followed.

Mr. Hanna stated that NIESA is heading for some major repairs in the near future, especially on

the ambulances. The second ambulance is 10 years old and the third is 15 year old, and the newest ambulance has been nothing but problems since it was purchased. Ms. Davis advised that Mr. C. Cochrane had recently looked over the two older ambulances and advised that both need repairs related to their age. Mr. Hanna indicated if a new ambulance could not purchased then they would need to find the funds to increase the ambulance repair budget. Discussion followed.

Mr. Pollok questioned the size of the ambulance. Mr. Lillywhite questioned the need for three ambulances. Chief Siegel stated the Board needed to decide what their long term plans were going to be for the EMS department.

The Board directed Ms. Davis to provide them with information regarding the cost of a new ambulance. Mr. Lillywhite stated they did not need to spec a new ambulance, just provide cost on the various ones available. They also requested information on the cost to refurbish the older ambulances. And finally they requested a list of repairs that each of the older ambulances needed, and the estimated cost of those repairs. Discussion followed.

Mr. Hanna stated on a good note, the operations budget shows that we have collected 88 percent of our budgeted revenue for 2011, and the expenses are at 73 percent.

Committee Reports (Agenda VI):

None of the committees met during September.

Comments from the Director (Agenda VII):

Mr. Galbreath stated he had met with various individuals regarding the Hazmat incident in Williamstown Township.

Comments from Chief's, Supervisors, Biller (Agenda VIII):

Charles Galbreath, Biller: Advised we are at \$95,000 in ambulance revenue. He reported the income received from Medicare was stalled over the last few months, but things are looking better. He finally was able to talk to someone at WPS to find out what was wrong. He made the corrections in the software and resubmitted the claims. As of October 3rd, we received two payments from WPS totaling over \$25,000.

Mr. Hanna asked how we are doing at the MSU games. Mr. Galbreath advised the first week we transported 2, the second week there were no transports, and at the third game we transported 3. He is still waiting for payment on those calls. Discussion followed.

Chief Flynn: Reported the Leroy Township station responded to 11 calls in September. Also Ox Roast took place last month and they had a lot of people at the station.

They will be doing some joint training with Dansville Fire Department this month at a house they

are going to burn. They will probably have two training sessions this month.

It is homecoming this Friday so they will be participating in the Homecoming parade, then Monday going to the school and some daycare facilities for Fire Prevention Week.

Chief Siegel: Reported the Williamston station responded to 16 calls in September, with several assist to the ambulance. They also responded to a fire at the Community Center. He advised a light fixture caught on fire on the second floor. They were able to put it out with an extinguisher, but it took a couple of hours to get the smoke out of the building. They were able to get the Senior Citizens out of the building.

They also responded to a serious PI accident on Haslett road. The driver was airlifted to the hospital.

NIESA received the grant funds for the new SCBA compressor, and it will be delivered on October 17th. We are still in the process of closing out the grant for the SCBA's that were purchased last year. Chief Siegel advised they had submitted for two grants in 2012. One was for an oxygen center for the EMS department, and the second was the re-submission of the ladder truck grant.

Training this month will be on extrication and will be held at Bill's Wrecker on October 17th. He also wanted to remind the Board that Williamston will be holding an open house on October 15th and having the pancake breakfast.

Ms. Curtis and other personnel will be going to the local schools next week for fire prevention week.

Sherry Davis- EMS Supervisor: Reported the EMS department responded to 73 calls in September with 13 refusals. We also gave 8 calls away, and had 2 patients that were airlifted.

Comments from Office Manager (Agenda IX):

Gutter Repairs: The repairs have been completed and the snow guards have been installed on the south side of the building and on both sides of the awning at the office entrance. The final payment has been issued.

Leroy Township Station Lighting Strike: The new phone system has been installed, and the repairs to the items damaged has been completed. We have received payment from the insurance company and the claim is closed.

Upcoming Building Maintenance: In October the annual fire extinguisher check will take place. Then in November the sprinkler system will be checked in Williamston, along with the backflow devices in Williamston and in Webberville. There is one device in

Webberville, and we discovered there are currently three in Williamston. Two are on the sprinkler system, and one is on the boiler. DeLau has been inspecting the devices on the sprinkler system annually, and Briggs Mechanical has checked the one on the boiler. But the Briggs individual is not certified, so DeLau will be adding that device to their annual inspection.

Snow Removal bids: Sent a letter to 7 different snow removal companies, and have received responses from 5. Williamston Snow Removal, Dan's Services, Barkahm & Company, Webster & Griffes, and Pinchurst Professional. All were received by October 3rd as requested. Mr. Galbreath and Ms. Curtis will be reviewing them on Friday.

Ms. Curtis advised Michigan Plumbing will be doing an annual inspection of the interior and exterior drains at the Williamston Station. The inspection is required by the Drain Commission.

Comments from Board Members (Agenda X):

None at this time.

Comments from Association Members (Agenda XI):

None at this time.

Public Comment (Agenda XII):

None at this time.

Adjournment (Agenda XIII):

Motion by Mr. Hayes to adjourn the meeting at 7:46 pm, seconded by Mr. Pollok. Motion carried.

Paula M Curtis, Secretary

Date