

May 1, 2008

The May 1, 2008 meeting of the NIESA Board was called to order at 7:00 pm by the chairperson, Charles Galbreath.

Voting Members Present: C. Galbreath, R. Lillywhite, R. Pollok, S. Whelton, F. Wilbrink  
N. West. Absent: City of Williamston Representative

Non-Voting Members Present: R. Hanna, R. Cole, R. Wiegandt

Fire/ EMS Present: R. Oesterle, S. Davis, S. McGuire, M. Flynn

Other: None

Guests: None

**Consent Agenda (Agenda I):**

*Minutes of the April 3, 2008 meeting:* No Comment

*Checking Account Summary April 2008:* No Comment

Motion by Mr. Pollok to approve the consent agenda as written, seconded by Mr. Lillywhite.  
Motion carried.

**Public Comment (Agenda II):**

None at this time.

**Sale of Building- 627 E Grand River (Agenda III-A):**

Mr. Galbreath indicated that it was on the City Council's agenda to address the resolution to sell the 627 E Grand River building, however he did not know what was decided.

Mr. Oesterle advised that the City of Williamston adopted the resolution to sell the building.

So the sale is moving forward.

**Agreement Leroy Firefighters Association (Agenda III-B):**

Mr. Galbreath advised that he had not heard back from the Leroy Township Firefighters Association regarding the agreement concerning the pole barn. He has advised them of what the Attorney Adam stated needed to be done to complete the agreement.

He is hoping to hear from them shortly.

**Purchase Agreement Leroy Township (Agenda III-C):**

Mr. Galbreath assumed that the agreement with Leroy Township was still on hold until the Firefighters Association agreement was completed.

Mr. West requested a copy of the last Purchase Agreement, and indicated that the Township Board will probably act on the agreement at their meeting next Wednesday. Discussion followed.

**Open House (Agenda III-D):**

Mr. Galbreath advised that the open house went well. The weather was wonderful, there was good attendance, and he heard nothing negative. He felt that there was approximately 500 people in attendance. He thanked Ms. Curtis for her work on the event.

Also JD Small was present, and took several pictures which are posted on his website.

**ISO (Agenda III-E):**

Mr. Galbreath stated they are working on the questionnaires. The goal at this point is to have a determination by the fall of 2008.

**Lawn Maintenance (Agenda III-F):**

Mr. Galbreath advised that everyone should have received four bids for lawn maintenance with the agenda mailing, Drury's Lawn Care, Meridian Sprinkler and Landscaping, Hundred Acre Woods, and MM Mowing. Three of them were local. Mr. Wiegandt indicated he spoke with the gentlemen from Meridian Sprinkler, and he seemed very knowledgeable. Discussion followed.

Motion by Mrs. Whelton to go with Meridian Sprinkler for the lawn maintenance provided that we receive insurance verification, seconded by Mr. Pollok. Motion carried.

**Rescue Vehicle Leroy Township (Agenda III-G):**

Mr. Lillywhite stated the Leroy Township personnel have spoken with a couple of representatives last week, and are still working on the specifications. They hope to have information for the Board at the next meeting.

**Telesqurt Status (Agenda III-H):**

Mr. Galbreath advised that the vehicle should be delivered by the end of the month.

**Ambulance Status (Agenda III-I):**

Mr. Galbreath stated they were suppose to go down to pick up the ambulance today, however they found a few bugs in the electrical system. They are hoping to have the problems resolved within the next couple of weeks.

**Rescue Vehicle Williamston Station (Agenda III-J):**

NIESA offered Wading River \$125,000 for the Rescue Vehicle, and received a counter offer from Wading River indicating they wanted \$140,000 based on their original price of \$160,000. We responded to the counter by again offering \$125,000, and advised them that our offer was based on the sale flyer that was published indicating they were asking \$135,000 for the vehicle. We also sent a copy of the sales information showing the \$135,000 price.

We received a letter the other day advising they did not have a quorum at their April 28<sup>th</sup> meeting, and they would be meeting again on May 13<sup>th</sup>, and should have a decision on that date. Discussion followed.

The Board members agreed that they did not want to go any higher than \$125,000 for the vehicle.

**New Business (Agenda IV):**

None at this time.

**Building Committee (Agenda V-A):**

Nothing

**Finance Committee (Agenda V-B)**

Nothing

**Personnel Committee (Agenda V-C):**

Nothing

**Comments from Chief's , Supervisor, Biller (Agenda VI):**

**Charlie Galbreath, Biller:** Advised that the Accounts Receivable for billing is very current. We have been receiving regular payments from the health insurance carriers. However we still have Medicare claims that are outstanding but there is hope.

To change our mailing address with Medicare there is lengthy form to complete, along with some new forms. He indicated the form and the instructions to change our mailing address with Medicare is 88 pages long. We only have to complete certain sections of the form, which was completed and forwarded approximately 2 weeks ago.

Ms. Curtis received a call today from Medicare advising that there are an additional 10 to 12 sections of the form that need to be completed before the change can be processed. We have approximately \$130,000 in Medicare claims outstanding.

It appears that we have the electronic submission portion of the process working correctly now, and should start receiving funds once the change is complete. Also the federal government wants to have the funds deposited electronically. Discussion followed.

Mr. Lillywhite asked how the fire billing was coming. Mr. Galbreath advised that he is also current with that as well, however he does need to make some changes. He advised that he is currently using the ambulance billing program, and has to manually make changes to the invoices for the fire billing, which is causing confusion. He has received a \$700 payment towards a fire invoice. Discussion followed.

**EMS Supervisors- McGuire, Davis:** Supervisor McGuire reported that the ambulance responded to 74 calls in April, with 19 of those calls being refusals. The Leroy Ambulance responded to 21 of the 74 calls.

**Chief Siegel:** Was unable to be at the meeting this evening, however asked Ms. Curtis to convey that the Williamston station responded to 29 calls in April. 8 - EMS lift assists, 5- Extrication, 6- False Alarms, a large grass in Williamstown Township, and other miscellaneous calls.

Mr. Galbreath advised that he has started billing for the fire department to respond for lift assists. He was previously billing \$60 for the refusal of transport, however some of the lift assists require the ambulance plus 8 to 10 fire personnel do to the size of the individual. Discussion followed.

**Chief Flynn:** Reported that the Leroy Township station responded to 17 calls in April, and it seemed to be one of everything. He still has individuals attending training at LCC in a few weeks.

Mr. Galbreath advised Chief Flynn that Ms. Curtis can not obtain the fire report information from the Leroy Station. He is not sure what has changed, however she needs to be able to download those runs on a biweekly basis, so he can bill them on a timely basis. Chief Flynn will check into it.

**Comments from Secretary / Treasurer (Agenda VII):**

Nothing at this time.

**Comments from Board Members (Agenda VIII):**

Nothing at this time.

**Comments from Association Members (Agenda IX):**

Mr. Oesterle advised that the Leroy Township station was getting a past due notices all the time, and wondered why things were not being paid. Ms. Curtis asked what "all the time" meant as she has only received the one they forwarded just recently.

She also advised that the past due notice she recently received indicated it had been mailed to the post office box in Webberville, not to the NIESA office. Discussion followed.

Supervisor Davis wanted to thank all of the personnel that assisted on the PI Accident on I-96 Friday. She indicated it was a very bad scene, and she appreciated all of the help received.

**Public Comment (Agenda X):**

Nothing at this time

**Adjournment (Agenda XI):**

Motion by Mr. Pollok to adjourn the meeting at 7:37 pm, seconded by Mr. Lillywhite. Motion carried.

---

Paula M Curtis, Secretary/ Treasurer

Date