

August 2, 2007

The August 2, 2007 meeting of the NIESA Board was called to order at 7:01pm by the chairperson, Charles Galbreath.

Voting Members Present: Lillywhite, Whelton, Wiegandt, Pollok, Galbreath, Hanna
Absent: Leroy Township Rep

Non-Voting Members Present: Cole

Fire / EMS Personnel Present: Davis, McGuire, Siegel, G. Risch, M. Flynn

Other: David Hadrill, Auditor

Guests: None

Consent Agenda (Agenda I):

Minutes of July 5, 2007 meeting: No Comment

Checking Account Summary - July 2007: No Comment

Motion by Mr. Pollok to approve the consent agenda as presented, seconded by Mr. Wiegandt. Motion carried.

Public Comment (Agenda II):

None at this time.

2006 Audit Report (Agenda III):

Mr. Hadrill provided the Board members a copy of his 2006 audit report for NIESA, and briefly discussed the Statement of Net Assets, Statement of Activities, and Balance Sheets with the Board.

Mr. Hadrill also provided NIESA with a recommendation letter which discussed, outstanding checks over 2 years old, ambulance run receivables, capital lease payables, and backup for office staff.

He also advised the Board that there was no record of them receiving payments from the City of Williamston DDA, or the Village of Webberville DDA in 2006. Discussion followed. Mr. Lillywhite will follow up with the Village DDA regarding the issue.

Sale of Building -627 E Grand River (Agenda IV-A):

Mr. Galbreath indicated that he's heard nothing further from the perspective buyer, regarding the purchase of the current fire station. With the Board's permission he is going to contact the buyer, and advise them that we will be listing the building with a realtor in the near future, and when it is listed the price will probably increase and there will be less room for negotiation. The Board members agreed with the decision.

Purchase of New Ambulance (Agenda IV-B):

Mr. Galbreath advised that the Board previously discussed purchasing a new ambulance, and in this evenings packet there is a quote from Horton Rescue for \$178,790 for the purchase of new ambulance. Discussion followed.

Motion by Mr. Lillywhite to purchase an ambulance for Horton Rescue, as specified in the quote, at a cost of \$178,790, seconded by Mr. Wiegandt. Motion carried.

Chief Siegel advised the Board that he will check with Horton to see if a cash discount is a possibility. Mr. Galbreath indicated he would like to get a 10 percent discount if possible.

Ms. Curtis reminded the Board that a budget amendment will need to be made before the purchase. The current budget allows approximately \$147,000. Discussion followed.

The budget amendment was tabled until a final price is obtained.

Schedule Budget Hearing (Agenda V-A):

Mr. Galbreath advised that the Board needed to set a date and time for the budget hearing, as it needs to be posted and a public notice needs to go in the paper. Discussion followed.

Motion by Mr. Lillywhite to set the Budget Hearing for September 6, 2007 at 7:00 pm at the NIESA/Williamston Fire Station, with the regular meeting to follow directly after, seconded by Mrs. Whelton. Motion carried.

Additional New Business- 65 foot Tele-squirt:

Chief Siegel advised the Board that he has been keeping his eyes open for a used Aerial or Telesquirt for NIESA. He spoke with some places in Florida, and they do not have any 75 foot vehicles coming available, but they do have a 1991 Pierce Lance 65 foot Tele-squirt coming available in December 2007. Chief Siegel felt that NIESA should send a couple of individuals down to Florida to look at the vehicle, and if it is what we are looking for, put a deposit down to hold the vehicle. He advised that good used Aerials and Tele-Squirts do not stay on the market long. Usually by the time we hear about them they are already sold.

Since this is a southern vehicle it would need to be modified for Michigan winters, however Chief Siegel felt we could purchase the vehicle for \$100,000 or less. He stated a new vehicle would cost \$780,000, and newer used units (2000 and newer) are going for \$300,000 or more. Discussion followed.

Mr. Galbreath felt this was a good opportunity for NIESA, and a good starting point. Mr. Pollok asked how NIESA would pay for the unit. Mr. Galbreath indicated that the funds were available to pay cash for the vehicle. Mr. Lillywhite indicated that this vehicle is 16 years old, but NIESA should be able to get 10 to 15 additional years use from the vehicle.

Motion by Mrs. Whelton to send two individuals from NIESA to Florida to check out the 1991 Pierce Lance -65 foot Tele-squirt, and if it passes those individuals inspection that NIESA put a deposit down

to hold the vehicle. Seconded by Mr. Lillywhite. Motion carried.

Mr. Galbreath asked Chief Siegel when he plans on going to Florida. Chief Siegel indicated probably the week of August 13th. He'll work on making the arrangements.

Building Committee (Agenda VI-A):

NIESA / Williamston Fire- Mr. Galbreath advised that everything is moving forward on schedule. The apparatus bay floors are set to be poured next week. The sidewalk has been installed. He encouraged all of the Board members to go to the site and look at the building.

Chief Siegel advised that Tom Smith from Wieland -Davco had been doing an excellent job, and has worked well with the personnel on the project. He is extremely knowledgeable on the design and aspects of the building, and is usually aware of the problem before we notify our concerns.

Leroy Township Building Project- Mr. Galbreath indicated that the Leroy Firefighters Association had a meeting last Tuesday regarding the project. Mr. Cole, Mr. Lillywhite, and Mr. Wilbrink attend the meeting.

They did not discuss the renovation plans for the building, however they did get a consensus from the association members that they wanted to stay at their current location. Mr. Galbreath advised that NIESA needs to continue to work with Leroy Township, and fire personnel need to keep things within perspective regarding the cost of renovations. Discussion followed.

Motion by Mr. Lillywhite that NIESA make Leroy Township and offer for the buildings, land and equipment , seconded by Mr. Hanna. Motion carried.

Discussion followed

Motion by Mr. Wiegandt to offer Leroy Township \$390,000 to purchase; the property; buildings; fire apparatus; and fire equipment; with the stipulation that the Leroy Township has one (1) year to move from the premises. Seconded by Mr. Lillywhite. Motion carried.

Mr. Lillywhite requested that Ms. Curtis forward the offer to Leroy Township prior to the Township Board meeting next week.

Mr. Galbreath advised that there are items that need to be purchased for the new building that are not included in the Wieland -Davco agreement, such as; a phone system; window coverings; office and crew quarter furnishings; etc. He asked if any Board members would be willing to assist with the review of the quotes received for those items. Mr. Lillywhite indicated he would help.

Mr. Siegel reminded the Board that NIESA still needs to attempt to transfer the FEMA grant we received to the Leroy Township Station. He suggested that Chief Flynn may be able to help Ms. Curtis with obtaining the necessary documentation . Discussion followed.

Finance Committee (Agenda VI-B):

Ms. Curtis advised the Finance Committee that the Chief's, Director, and Supervisor's are suppose to have their 2008 Budget information to her by August 14th. She will try to have the budget to them by August 17th.

Personnel Committee (Agenda VI-C):

Nothing at this time.

Comments from Department Chiefs (Agenda VII):

Chief Flynn: Reported that Leroy Township Station responded to 13 calls in July. The majority of the calls were down power lines from the storms. He also advised that former Assistant Chief Matt Monroe's wife passed away. Her funeral is scheduled for tomorrow.

Chief Siegel: Advised that the Williamston Station responded to 17 calls last month, with the calls distributed evenly between Wheatfield, Williamstown, and the City of Williamston. There calls were also mostly power line related.

EMS Supervisors- Davis and McGuire: Reported that EMS responded to 63 calls in July and 12 of the 63 were refusals.

Discussion followed regarding the fee's charge for Refusals.

Mr. Pollok asked how things were going regarding second ambulance calls. Both supervisor's indicated that we are still giving away the majority of the second calls. Discussion followed.

Ms. Curtis asked about the status of the computerized reporting for EMS. Ms. Davis advised that by September of 2008, we will be required to use computerized reporting. Mr. Seguin is currently working on obtaining some Toughbook lap top computers through federal surplus. We have requested 8 of them, and they will come with no hard drive. Our cost will be shipping cost, and the installation of hard drives. Discussion followed.

Comments from Secretary / Treasurer (Agenda VIII):

Ms. Curtis asked for guidelines from the Board as to when purchases for the new building should be brought back before the committee. Mr. Galbreath indicated that anything exceeding \$1,000.

Comments from Board Members (Agenda IX)

Nothing at this time.

Comments from Association Members (Agenda X)

Nothing at this time.

Public Comment (Agenda XI):

Nothing at this time.

Adjournment (Agenda XII):

Motion by Mr. Hanna to adjourn the meeting at 8:39 pm, seconded by Mr. Pollok. Motion carried.

Paula M Curtis, Secretary/ Treasurer

Date